

LACLEDE ELECTRIC COOPERATIVE

POLICY NO. B-1

SUBJECT: LINE EXTENSION AND AREA COVERAGE POLICY

OBJECTIVE:

1. Laclede Electric Cooperative will make electric service available to the largest practicable number of users in the Cooperative's service area. The Cooperative will provide service to persons at all unserved structures of a permanent nature within its service area at rates established in standard rate schedules who:
 - a. desire such service, and
 - b. meet all reasonable requirements, established by the By-Laws of the Cooperative and Policies adopted by a duly constituted Board of Directors, as a condition of such service.

POLICY:

1. GENERAL TERMS

- a. An application for service and a properly executed easement where service is to be built are required for all service extensions.
- b. Payment for all charges is required before construction is started.
- c. The General Manager, Manager of Operations, or Manager of Engineering must authorize any exception to this policy.

2. SINGLE-PHASE OVERHEAD AND UNDERGROUND - PRIMARY AND SECONDARY

Laclede Electric Cooperative will construct single-phase line to supply permanently established services. The Cooperative will furnish all necessary labor and material for construction, with the exception of: right-of-way clearing, any ditching or trenching, select backfill when deemed necessary, covering ditch or trench, any landscaping and/or restoration of disturbed earth. Construction is subject to the following terms and conditions:

SUBJECT: LINE EXTENSION AND AREA COVERAGE POLICY

- a. Aid to Construction - The member will pay a charge of \$500 per 200 amp meter installation for which up to 100 feet of primary and/or secondary service extension will be allowed per meter. The member will pay a charge of \$750 per 320 amp or 400 amp meter installation for which up to 100 feet of primary and/or secondary service extension will be allowed per meter. The member will pay a charge of \$1000 per 600 amp meter installation (or larger) for which up to 100 feet of primary and/or secondary service extension will be allowed per meter. All additional primary and/or secondary requirements over and above the maximum 100 feet allowance will be charged at the rate of \$5.00 per foot. In the event the Cooperative makes other use of the extension provided for the applicant, no refund will be made.
- b. Membership Fee and Service Deposit – Each member is required to pay one membership fee. A service deposit will be required for all accounts. Service deposits for permanent commercial accounts shall be determined on an individual basis with the service deposit based on an estimated two months usage.
- c. Temporary Disconnect Switch - The Cooperative will install a suitable disconnect switch for temporary use during construction at no charge to the member. The member or contractor is required to install by "qualified personnel," a Ground Fault Interrupter (GFI) outlet in compliance with the National Electric Code.
- d. Permanent Service - A reasonable period of time will be allowed to install permanent service. The Cooperative's temporary installation is to be removed and returned to stock when permanent service is connected.

3. THREE-PHASE AND LARGE POWER INSTALLATIONS

Application for three-phase service and for large power installations shall be handled on an individual basis. Laclede Electric will provide three-phase service on request where such service is available at the discretion of Cooperative. "Where available" means that service requirements are within one thousand (1,000) lineal feet of existing lines having adequate capacity to serve requested load without being detrimental to total system requirements.

- a. Aid to Construction - The applicant will be required to pay as and for aid to construction the amount of \$10.00 per foot of line extension required or twenty months minimum bill, whichever sum is larger.

SUBJECT: LINE EXTENSION AND AREA COVERAGE POLICY

- b. Membership Fee and Service Deposit - Each member is required to pay one membership fee. The applicant will be required to pay a service deposit equal to two months estimated billing.
- c. Minimum Bill - The minimum bill charge per month for new service up to 1000' from existing facilities shall be calculated at \$1 per kilo volt ampere (kVa) to transformer capacity required. For new services over 1000' from existing facilities, the minimum bill shall be increased \$10 for each 1000' or fraction thereof.

4. TEMPORARY SERVICE

For applications for temporary service for fairs, carnivals, highway construction operations, and other services of an evident temporary nature, the Cooperative shall require a deposit of an amount equal to the estimated installation and retirement labor and overhead cost of installing and retiring the temporary service. At the conclusion of the need for temporary service, and upon the payment to the Cooperative of all electric bills then due, the applicant shall be provided with an itemized statement of the costs involved in installing and retiring the service. If the actual cost is less than the amount advanced, the Cooperative shall promptly make a refund of the difference to the applicant.

5. LINE RELOCATIONS AND RETIREMENTS

For line relocation and retirements requested by the consumer or applicant, an agreement shall be signed and/or payment made in advance of the work.

Line retirements shall be done in the Cooperative's discretion under conditions preserving the Cooperative's system requirements and right of ways.

6. LACLEDE ELECTRIC PROVIDED DITCH AND BACKFILL

Laclede Electric Cooperative may at the member's request, arrange for the necessary labor and material for required ditch and backfill. Member will be responsible for the actual cost of providing the ditch, backfill, and surface restoration.

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RESPONSIBILITY: General Manager, Manager of Operations, and Manager of Engineering

This policy replaces previous versions of B-1, B-2, B-5, O-2, O-3, and O-4.

REVIEWED AND APPROVED BY BOARD: MARCH 26, 2001

REVIEWED AND REVISED BY BOARD: JULY 28, 2008

EFFECTIVE DATE: SEPTEMBER 1, 2008

REVIEWED AND REVISED BY BOARD: DECEMBER 19, 2016

EFFECTIVE DATE: JANUARY 1, 2017

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Single-Phase Construction

Aid to construction:

<u>200 Amp</u>	\$500.00 for up to 100 feet Over 100 feet @ \$5.00 per foot
<u>320/400 Amp</u>	\$750.00 for up to 100 feet Over 100 feet @ \$5.00 per foot
<u>600 Amp and Up</u>	\$1000.00 for up to 100 feet Over 100 feet @ \$5.00 per foot

Three Phase Construction

Minimum Bill – up to 1000 feet - \$1.00 per kVa
Over 1000 feet increase \$10 for each 1000 feet
or fraction thereof

Aid to Construction
\$10.00 per foot of line extension, or
Twenty months minimum bill, whichever is greater

Furnished by Laclede Electric Cooperative

Labor and material for construction
Meter Loop and wire to the meter
Conduit (for underground installations)
Optional - Ditching and trenching (member responsible for actual cost)

Furnished by the Member

Right-of-way clearing to 30 feet
Ditching & trenching (optionally arranged by LEC at actual cost to member)
Select backfill when required (optionally arranged by LEC at actual cost to member)
Covering ditch or trench (optionally arranged by LEC at actual cost to member)
Landscaping and restoration (optionally arranged by LEC at actual cost to member)